

Pre-Calculus Mathematics 1
 Math 153.002 in Black 152
 Math 153.006 in Bouillon 109

Instructor: Drewcilla Walter
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 Office: Black 225-39

Daily Schedule:

Office hours	8:00-8:45
Math 153-002	9:00-9:50
Office hours	10:00-10:50
Math 130.005	11:00-11:50
Math 153.006	12:00-12:50
Office hours	1:00-2:30

Or by appointment

Required Materials

- Text: Pre-calculus 2nd special edition by Sullivan.
- A **graphing calculator is required**. TI-83/84 is recommended. However, if you have an alternative calculator, **not your phone**, you can meet me during office hours for help using your calculator. **You will not be able to use your smart phone on tests**
- **Computer Access:**
 - **Canvas**- I will use canvas to update your grades, post announcements, course syllabus, class notes, due dates, tests dates and other important dates or information, however canvas is not my gradebook.
 - **MyMathLab**- I will use MyMathLab for homework assignments and weekly quizzes.

Grading: I will post each assignment as I grade them to Canvas, so you will be able to check your grade as often as you want. Be careful, because **Canvas only shows you the average over the material graded, any blank will reduce your average.**

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| <ul style="list-style-type: none"> • 25% Homework • 20% Quizzes • 30% Tests | <ul style="list-style-type: none"> • 10% Corrections/practice perfects • <u>20% Final</u> • 105% Total |
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A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
100-93	92-90	89-87	86-83	82-80	79-77	76-73	72-70	69-67	66-63	62-60	59>

Assignment guidelines:

- All assignments must be **neatly done**, if I **can't read I will assume the answer to problem is wrong**.
- You will need to **box/circle your answer**, you don't want me to miss your correct answer by not being able to find them.
- You must do assignments in **either pencil (preferred) or black colored ink**, I will not grade anything in other colors.

Homework: Each day's topic(s) will have a corresponding homework assignment in **MyMathLab**. Most will be worth between 10 and 25 points.

- You will have 3 to 5 days to complete the assignment for full credit.
- You will have unlimited amount of attempts to get the correct answer.

Weekly Quizzes:

- I will give a weekly quiz through **MyMathLab**. These quizzes will **opened on Friday afternoon and will be due on following Monday at 11:59 pm**. The quiz will have problems similar to the homework/topics covered during the week. You will be given **5 tries** to get a perfect score possible.
- You can review the quiz questions and answers, using the help me tools, before making your next attempt to take your next attempt of the quiz. You have to take the whole quiz for every attempt.

Tests: Tests will be given at the end of each subject section. You will only be able to use a graphing/scientific calculator and a 3in X 5in notecard (**both sides and handwritten by you**). **No smart phones, not even to listen to music.**

- **I will allow you to take one Re-take**. However, **you will be responsible** for scheduling the retake, and deciding which test you want to retake.

Test/Quiz Corrections/ Perfect Practice: I am a firm believer in learning from one's mistakes

- **Corrections:** You will correct any problem that was marked wrong or partially wrong (on a separate piece of paper). If you got a perfect score on the test, you will automatically get the 5 points. This is not optional and is a separate grade from tests. These are to be turned in as soon as possible, and if you misplace your test/quiz before you turn the corrections there will be no credit possible.
- **Practices:** These are short tasks, usually one to three questions, which will be given in class to be done in the last 5-10 minutes.
 - ❖ You'll need to complete these questions and get them stamped off during class before Friday, and in my office Monday. No stamp no credit
 - ❖ These will be turned in at the **end of the week (Thursday/Friday).**
 - ❖ **Missed days:** practice perfects will be posted daily on that week's announcements on Canvas

Final: The final is comprehensive and be worth up to 115%. If you are a student who does reasonably well throughout the course, you could pass the class and not even have to take the final.

- **The final can act as a last minute save.** Meaning that if you pass the final with a 75% or better you will receive a C for the course.

Make-ups and late work: March 5th is the last day for late homework, make ups, re-takes and turning in test corrections

- **Make-Up homework:** I will each homework assignment will be open for 70% of the missed questions, after the due date, and can be opened at any time before March 5th to raise your homework averages.
- **Quiz Make-ups:** There will 2 additional chances to make-up/increase your score, between **March 2nd through March 5th.**
- **Test Make-ups-** It will be **your responsibility** to schedule a make-up test. I will warn you that make-up tests are harder. My reasoning is you have more time to study, so should be better prepared than those who took the test when it was given.
 - If you know you will miss a test, you might want to come to me and arrange to take the original test early. If you are a member of a sports team or part of a school related function, come and talk to me about having your coach/instructor/advisor to proctor your exam on the day that the class takes it. You will need to give me several days to talk to the coach/instructor/advisor and arrange what needs to be done, the day before you leave is not enough time.
 - The final date to Make-up or Re-take tests is **March 5th.**
- **Practices: You have until the following Monday to get them stamped and turned in. On the Monday, I will only stamp them in my office during office hours. (Monday's will have lines and very little time to help you work through what is wrong and what you might be missing)**

Extra Help: Do not hesitate to come to me if you have questions or need extra help. If my office hours don't work email me. If you are having issues outside of class that is affecting your grade/concentration contact me and your other instructors before the end of term, at the end of the term we can't help. If you don't feel comfortable with coming to me for help there is the University Math Center, located in ARC on the first floor of Brooks library has tutoring hours. If you need other options please speak to me and we will work out a plan of action. Math 153 also has a **Supplemental instruction** section.

Cheating: if you are caught cheating you will receive a zero, with no chance to make up or retake that test/quiz. **This includes using your smart phones on tests.**

Accommodations

"If you have a disability and require accommodations for this course, please speak with me privately as soon as possible so that your needs may be appropriately met. If you have not already done so, you will need to register with Disability Services (DS). DS is located in Bouillon 140. Call (509) 963-1202 or email ds@cwu.edu for more information."

Harassment/Discrimination: Central Washington University does not tolerate any act of harassment or discrimination. I expect everyone to treat me and each other with the utmost respect and dignity. Please treat others how you would wish to be treated. If you experience, or know of someone who is being harassed or discriminated against, I would encourage you to report your concerns to me, another faculty member, employee of CWU, Office of Student Rights and Responsibilities at 509-963-1515, or Gail Farmer (who is the Manager of Equal Opportunity and Affirmative Action) in Bouillon 205 at 509-963-2206 or farmer@cwu.edu. The complete list of policies are available online at www.cwu.edu/hr.