

# MATH WEST-E PREP

MATH 321 | FALL QUARTER 2019

## **INSTRUCTOR:**

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## **COURSE DESCRIPTION:**

Prospective secondary mathematics teachers must be able to know and do a broad range of mathematics concepts and skills. This course is designed to systematically review the required concepts and skills.

## **COURSE RATIONALE:**

This on-line courses is especially designed to prepare you to successfully pass the NES Mathematics (304) exam. If you use this course correctly, you will not be studying the exam but rather reviewing mathematics that you will teach as a secondary mathematics teacher. Most of the mathematics courses that you have taken for the past the three years are beyond what you will teach. These courses are important for your development as a mathematics professional but you may not have made the connections between these advance topics and the high school curriculum needed to be an effective mathematics teacher. Use this course to review the broad range of concepts and skills important to secondary mathematics teachers.

## **COURSE OBJECTIVES:**

By the end of the course, students will be able to:

Outcomes	Assessment	Standards
Number Sense and Operations	On-line quizzes and exams	WA 1 and 2
Relations and Functions	On-line quizzes and exams	WA 1, 3, 6, and 7
Geometry and Measurement	On-line quizzes and exams	WA 1 and 4
Calculus and Trigonometry	On-line quizzes and exams.	WA 1 and 8
Statistics, Probability, and Discrete Mathematics	On-line quizzes and exams	WA 1, 5, and 9
Self Assess and Guide Ones Learning	Written self assessments and Growth Plans	WA 1, 7, and 10

## **COURSE RESOURCES:**

**Canvas.** Check course announcements, messages, due dates, assignments and feedback before *each* class. If you are new to Canvas, [instructions](#) are available. Read Home page of the CANVAS MATH 232 course before starting the course.

### **Textbook**

No Text Book

## **ASSIGNMENTS AND EVALUATION GUIDELINES:**

The instructional and assessment strategies for this course are designed to inform you of your progress in achieving the performance outcomes. The instructors will give you feedback on your progress in meeting performance outcomes.

Assignment	Points
Objective Quizzes 35% (5 points x 16 quizzes)	80 possible
Review Quizzes 30% taken only if Objective Quiz not passed (30 point average x 16 quizzes)	480 possible
NES Practice Exam 35% (75 points and maybe retaken)	75 possible
<b>Bonus points</b> 15% Milestones and NES Study Record (120 possible)	120 x .1 = 12 possible

**COURSE ACTIVITIES:**

**First review the information about the NES Mathematics exam** and then how to use this course to review and understand the 71 competencies. Also, read the information about test anxiety, this information is not to scare you but rather to enable you to competently and confidently prepare to taken this exam. Knowing that you are prepared for an exam is so important for doing your best on this exam. After you have read the beginning information take the "Preparing to take the NES exam" quiz. You need a score of 8 out of the 10 questions to progress to Objective 1. If you do not score at least an 8 on the quiz, review the questions you got incorrect and retake the quiz until you score at least an 8.

Next you work through each of the 16 objectives using the following procedure:

1. Review the competencies for the objective.
2. Take the objective quiz. You have 10 minutes to answer the five questions, which is the pace required to finish the NES exam. These five questions address each of the competencies, thus in total represent a sample of the NES exam. If you score at least 4 out of 5 on the quiz, you pass that objective and may progress onto the next objective. You only get one attempt at the quiz, but you can review the quiz and your responses as many times as you want.
3. If you do not score at least 4 out of 5, you need to review the knowledge and skills page which gives information about each of these competencies. Then take the review quiz and score the about 95% on the review quiz (each quiz has a set score required). Keep reviewing the taking the review quizzes until you pass the review quiz.
4. After you have completed all 16 objectives, review your "NES Study Record" and take the practice NES exam. You have 2 hours to complete the 75 questions on the sample NES Exam and must answer 55 questions correct. If you do not pass the practice NES exam, then record the questions you answered incorrectly on your "NES Study Record" and take the second practice NES exam. To pass the NES exam you need to get about 55% of the questions correct and I am expecting you to take a half an exam and get about 73% of the questions correct. I do this because it is always better to plan big and not take the exam for granted. So even if you do not pass the second exam with a 73% I will make sure that you earn at least a C+ if you earn a 49 on at least one of the NES practice exams.

***NES Study Record***

The most **important step** you must consistently do during this review is record the questions you answer incorrectly and evaluate your understanding of the knowledge and skills required to answer this question. I have provided a "NES Study Record" document for you to print and use for completing this course. **(Most students will need to use two of these documents.)** After you take the objective quiz, you will be able to see which questions you answered correctly and which questions you answered incorrectly. Explanations for answering the questions will appear for questions answered incorrectly. Whether you passed the quiz or did not pass the quiz, complete the "Study Record" for the questions you answered incorrectly. This process ensures that you are identifying mathematics knowledge and skills that you need to review and thus understand all 71 competencies required.

Steps for completing the "NES Study Record," record the following information for each question answered incorrectly:

1. Objective
2. Skill or knowledge
3. Why you answered incorrectly (Did not understand the question. Made a simple mistake. Do not understand the concepts and skills needed.)
4. Similar problem answered correctly

**Earning a good grade on MATH 321** while reviewing the mathematics knowledge and skills required on the NES Mathematics exam. There are 150 questions on the NES exam so there are about about two questions per competency on the exam, therefore, after completing all objective quizzes you have sampled most of the question topics on the exam. To reward students who are using the course to correct review all the mathematics concepts I have included methods of earning reward points. Students who complete the milestones below earn 10 bonus points for each milestone achieved. Also, you can upload your completed the "NES Study Record" to earn 30 bonus points (remember I have a record of the questions you answered incorrectly). Here is how this works for your advantage, if you complete all the exams at 80%, practice NES exam at 75%, earn all 90 milestone bonus points, and 30 bonus points for a complete NES Study Record you would earn 95%. Many of the review quizzes a larger and worth more points that is why they are weighted less. Even if you pass the objective quizzes you can take the review quizzes to increase your grade (review quizzes can be taken multiple times to increase your score).

Each week will require anywhere from an hour to eight hours depending on how much review is required, so plan your week around meeting the milestones below. You can work ahead if you like and make sure that you contact your instructor by e-mail if you find mistakes in the course materials or if you need help with a mathematics topic. The instructor can help you in person or by using on-line resources.

***Milestones (Complete/Pass) by 10 AM - Each milestone is worth 10 bonus points***

- October 4 - Preparing to take the NES Mathematics Exam and Objective 1
- October 11 - Objective 2 and Objective 3
- October 18 - Objective 4 and Objective 5
- October 25 - Objective 6 and Objective 7
- November 1 - Objective 8 and Objective 9
- November 8 - Objective 10 and Objective 11
- November 15 - Objective 12 and Objective 13
- November 22 - Objective 14 and Objective 15
- December 6 - Objective 16 and NES Practice Exam

***When to take the NES exam***

Your application for spring student teaching is due October 1 and on that application you must verify that you have registered for the NES exam. So during the first week of this course register for the NES Mathematics Exam (304) and plan a test date between December 6 and December 20.

References and Resources for Development of this Course

Almost all of the questions and examples came out of resources for preparing for the NES exam. So below I will give credit to these resources and to let you know that most of the material for this course is not my own but adapted from these great resources

***References***

- ExamEdge.com, [www.examedge.com](http://www.examedge.com) (Links to an external site.)
- Preparing Teachers in America, 2016, NES Mathematics 304, Middletown, DE
- XAMonline, 2017, NES Mathematics (304) National Evaluation Series, Melrose, MA

**GRADING SCALE**

93-100% = A, 90-93% = A-, 87-90% = B+, 83-87% = B, 80-83% = B-, 77-80% = C+, 73-77% = C, 70-73% = C-, 67-70% = D+, 63-67% = D, 60-63% = D-, 0-60% = F Please see the CWU Catalog for the eligibility requirements for an incomplete (I).

**PERFORMANCE EXPECTATIONS**

All of the assignments and directions can be found in the CANVAS menu. If you are struggling with the course content or on-line procedures please contact your instructor to get help.

**COURSE POLICIES:**

**Instructor Feedback/Communication**

Send me e-mails, phone calls, or visit me in my office if you would like to talk about the course or course content. I will use the Announcements tool in CANVAS to communicate changes to the course and other course information.

**Suggestions for Success**

Take the responsibility for your own achievement of these performance objectives. You can get individual help by e-mail or in person in my office. If at any time you have trouble-using CANVAS or do not understand an assignment make sure to contact the instructor. Use the activities, videos, quizzes, and tests to insure that you understand the mathematical concepts and can demonstrate this understanding in the form of the on-line assessments.

**Student Feedback/Communication**

I welcome all feedback on the course. My preferred method of communication with individual students is via email. I am also available for office hours. If you experience a legitimate emergency (according to my standards), which will prevent you from completing required coursework on time, I expect you to communicate with me at the earliest reasonable opportunity. Please state the nature of the emergency, and when you expect to turn in the coursework.

**Submitting Electronic Files**

All electronic files must be submitted in .doc or .pdf format. If you do not have Microsoft Word, you can download Open Office Writer for free at <http://www.openoffice.org/>. This will allow you to open the instruction files, make changes and save in .doc or .pdf.

**Late Work**

Late work is permitted but you are rewarded for pacing yourself in this course.

**UNIVERSITY POLICIES:****Academic Integrity**

Academic Integrity is a standard set for this course. Students are expected to complete all of their coursework and assignments using their original words and ideas and will properly cite the words and ideas of others. Students are also expected to be honest in their interactions with the instructor. A student found to have not upheld these expectations is subject to failing this course and shall be subject to disciplinary action or sanction. The University catalog defines the term "academic dishonesty" in all its forms including, but not limited to:

- cheating on tests;
- copying from another student's test paper;
- using materials during a test not authorized by the person giving the test;
- collaboration with any other person during a test without authority;
- knowingly obtaining, using, buying, selling, transporting, or soliciting in whole or in part the contents of an unadministered test or information about an unadministered test;
- bribing any other person to obtain an unadministered test or information about an unadministered test; substitution for another student or permitting any other person to substitute for oneself to take a test; plagiarism" which shall mean the appropriation of any other person's work and the unacknowledged incorporation of that work in one's own work offered for credit;
- "collusion" which shall mean the unauthorized collaboration with any other person in preparing work offered for credit.

Documented incidences of Academic Dishonesty will be referred to Office of the Vice President of Student Affairs.

**AMERICANS WITH DISABILITIES ACT (ADA)**

Central Washington University is committed to creating a learning environment that meets the needs of its diverse student body. If you anticipate or experience any barriers to learning, discuss your concerns with the instructor. Students with disabilities should contact Disability Services to discuss a range of options to removing barriers, including accommodations. Student Disability Services is located in Hogue 126. Call (509) 963-2214 or email [ds@cwu.edu](mailto:ds@cwu.edu) for more information.

**COMMITMENT TO DIVERSITY**

CWU expects every member of the university community to contribute to an inclusive and respectful culture for all in its classrooms, work environments, and at campus events.