

<b>Instructor:</b> Molly Andaya <b>molly.andaya@cwu.edu</b> <b>Phone:</b> 963-1826	<b>Meeting Time, Place:</b> 8 – 8:50am, SAM251  <b>Final Exam:</b> THUR, 3/19/20, 8am
<b>Office:</b> SAM 228K	<b>Office Hours:</b> 9 – 9:50am, M – F, or by appt

### 1. Required Materials

- My Math Lab access (**offered as Inclusive Access**) will come with an e-book of our text: *Using and Understanding Mathematics*, 7e, Bennett and Briggs. *\*Note: The actual textbook is optional. Purchase the text if you do not want to use the e-book*
  - We will cover materials from Chapters 3, 4, and 8 (at minimum)
- Graphing Calculator (I will use a TI-83 or TI-84 for classroom demonstration). You are welcome to try to find one to borrow/rent unless you plan to take more classes in the future that you will need to use a calculator. Bring your calculator to class every day. **Phone calculators will not be allowed on exams!**

**2. Course Description:** This course is designed to help develop your ability to reason with quantitative information, develop your critical thinking and reasoning skills, and prepare you for mathematics you may encounter in your other college courses as well as your life beyond the classroom. This course is designed to describe what math is, how it is structured, and how it works.

### 3. Attendance:

- Get to know people in class, we will work in groups whenever possible. If you miss class, or if you cannot make my office hours, your peers will be the best source of help and/or information.
- I do not take attendance on a regular basis (except for the first 5 days of the quarter). I do give attendance based pop quizzes a few times each quarter. These are unannounced and cannot be made up for any reason.
  - **If anything is due the day you will be absent, have someone turn it in for you, OR turn it in early (do not email it to me).** I don't accept late work. If you have to miss class (excused absence), please have a conversation with me well in advance, and I will work with you to accommodate your absence.

### 4. Grading:

- I post your grades on Canvas, make sure you let me know if you have any questions!
- All graded work will be assigned to one of two categories:
  - Minor (40% of your grade)
  - Major (60% of your grade)
  - *Minor Category (ONE drop in this category)*
    - *Homework* will be assigned through My Math Lab. HW for the unit is *generally* due at 11:59pm the night before an exam. Due dates are firm. Do not ask for extensions.
    - *Quizzes and Take-Home Assignments* will be given either through MML or posted on Canvas for you to print, do and turn in during class. You will have 2-3 days to complete and turn in. Questions will be graded as right or wrong, partial credit will not be considered.
    - *In Class Quizzes/Assignments and Attendance Quizzes* will be unannounced. You must be in class to participate. If you are late to class and miss an attendance quiz, you will not receive the points. These cannot be made-up for any reason. Questions will be graded as right or wrong, partial credit will not be considered.
  - *Major Category (No drops in this category)*
    - *Exams:* You will have 3 exams and a comprehensive final. Partial credit will be considered on all exams. No retake exams will be given. **If you are unable to attend class on an exam day, you must arrange with me PRIOR to the exam date or you will forfeit your right to**

**make up the exam. Do not contact me after the exam has been given asking to make up the exam.**

- Exam 3 and its homework will be due the week week before finals!
- **Cheating = Failure.** You will receive a zero (with no chance of makeup) if you copy, help, hint, check, etc. on a test or in-class quiz. It is considered cheating if you leave class during an exam and access computers/electronics outside of our classroom.
- **The final exam may not be made up or rescheduled. Do not ask to do so.**

#### 5. Grade Scale:

Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Percent	93-100%	90-92%	87-89%	83-86%	80-82%	77-79%	73-76%	70-72%	67-69%	63-66%	60-62%	<60%

#### 6. Finally:

- Disability Services
  - Central Washington University is committed to creating a learning environment that meets the needs of its diverse student body. Students with disabilities should contact Disability Services to discuss a range of options to removing barriers, including accommodations: Hogue Hall 126, (509)963-2214, DS@cwu.edu
- Academic Honesty
  - Consult university policies (CWUP 5-90-040(22), CWUR 2-90-040(22), and WAC 106-125-020) for student conduct, cheating, plagiarism, and other academic expectations. CWU's policies and recommendations for academic misconduct will be followed, leading to disciplinary action up to and including failing the course.
- Diversity and Behavior
  - As a member of a peer learning community, a high degree of professionalism is necessary. **CWU expects every member of the university community to contribute to an inclusive and respectful classroom culture.**
- Absences
  - **Absences on test days must be prearranged, or you will forfeit the opportunity to take the exam.**
  - Excused absences will not lower your overall grade in this class and are determined on a case-by-case basis. Excused absences are those that are both valid and verifiable, e.g. illness, bereavement, and school-related activities. *Documentation is required.* Excused absences do not include travel for holiday breaks, work, or non-emergency travel delays.
  - In compliance with RCW 28B.137.010, Central Washington University makes every effort to deal reasonably and fairly with students who, because of religious obligations, have conflicts with scheduled exams, assignments or required attendance. *Students must present written notice to their instructor within the first two weeks of class listing the specific dates on which accommodations are required. Contact the Dean of Student Success at (509) 963-1515 for further information or questions.*
- **I don't give extra credit at the end of the quarter to help with your grade. There are no "extra things" you can do, beyond what is offered in class to all students, to help with your grade. Please don't ask for special treatment. Attendance, hard work, and conscientious effort will set you up for success.**
- Come to class ready to be engaged in the Mathematics. *Resist the temptation to be engaged with your phone. It is irritating to me;* in addition, your learning will suffer.

#### 7. IMPORTANT DATES:

**1/10: NO CLASS (Sorry)**

**1/20: NO CLASS (MLK Day)**

**2/17: NO CLASS (President's Day)**